

EXHIBITOR DIRECTORY

1. Trade fair dates 30.05-02.06.2023

Application deadline: 20.01.2023

ATTENTION! There is a different price for the space depending on the date of submitting the application and the payment of the deposit.
Applications submitted after this date shall be considered provided exhibition space is still available.

2. Trade fair opening times

for exhibitors: 8 a.m. – 5 p.m.

for visitors: 9 a.m. – 4 p.m. (last fair day to 3 p.m.)

3. Stand assembly and dismantling periods

Assembly: 24-29.05.2023

Dismantling: 3-05.06.2023

ATTENTION! Registration to the fair is possible **ONLY** by Exhibitor's Zone: <https://strefawystawcy.pl/en>
In order to book space or stand in the first time you should fill in an U form [download here](#) and send it to us.
After the registration you will receive login and password to your Exhibitor's Zone account.

4. Exhibition space

(without stand construction, equipment, electrical connections and water supply installation)

To the price of the space have to be added the cost of waste collection charge, depending on the size of the rented space (table point 10).

kind of space	net price* by 20.01.2023	net price* after 20.01.2023
row	399 PLN / m ²	480 PLN / m ²
corner (2 sides open)	440 PLN / m ²	520 PLN / m ²
semi island (3 sides open) (minimum 100 m ²)	465 PLN / m ²	555 PLN / m ²
island (4 sides open) (minimum 200 m ²)	480 PLN / m ²	570 PLN / m ²
open, undeveloped area, regardless of the type of location	220 PLN / m ²	270 PLN / m ²

5. Exhibition space with stand

(standard stand construction according to the project, without the possibility of making changes to the stand construction). It is possible to order additional equipment in accordance with the offer in the Exhibitor's Zone.

kind of space	net price* by 20.01.2023	net price* after 20.01.2023
6 m ² stand	4100 PLN	4700 PLN
9 m ² stand	5800 PLN	6400 PLN
12 m ² stand	7400 PLN	7900 PLN
15 m ² stand	8800 PLN	9200 PLN

6. Deposit rates for providing exhibition space:

- 20% of the gross value* of the ordered space – for payments made **by 20/01/2023**
- 50% of the gross value* of the ordered space – for payments made **after 20/01/2023 but by 28/04/2023**
- 100% of the gross value* of the ordered space – for payments made **after 28/04/2023**

7. Registration fee (online application, obligatory exhibitor application fee)

The fee is necessary to accept the application for participation in the fair and the related order for the space. It includes costs related to the preparation by MTP of documentation related to the conclusion of a trade fair participation agreement and the provision of space, as well as a package of services:

registration fee (net*)	STANDARD 1750 PLN	PREMIUM 2600 PLN
exhibitor cards to enter the fair premises (in compliance with the Specified Provisions)	✓	✓
participation of two exhibitor's representatives in a business party and in other open fair-accompanying events (organization depends on decision of General Sanitary Inspectorate and Director of MTP Product Group)	✓	✓
invitations for fair guests (with a possibility of sending extra e-invitations)	100	200
wireless access to the Internet – WiFi access code during the fair and stand assembly/disassembly work	✓	✓
exhibitor's liability insurance (tort and contract liability)	✓	✓
Infocredit report about 2 companies from our database	✓	✓
publishing the company's logotype on the website of the fair in the tab: they are already with us	✓	✓
publishing the company's logotype on the map in the printed visitor's vademecum		✓
publishing of promotional materials (up to 800 characters) and the company's logo on the website of the fair		✓
one vehicle entry pass for a passenger car to enter the fair premises		✓
Publishing information in the online catalogue:		
exhibitor's entry (business name, address and contact details) in the "Alphabetical Directory of Exhibitors" in the catalogue on www.itm-europe.pl/en	✓	✓
entry of an additional address (company name and contact details) in the "Alphabetical Directory of Exhibitors" in the catalogue on www.itm-europe.pl/en		✓
** exhibitor's entry (business name) in the "Exhibitor Directory as per Thematic Scope" in the catalogue on www.itm-europe.pl/en	✓	✓
publishing the exhibitor's fair offer in the catalogue on www.itm-europe.pl/en	up to 180 characters	up to 600 characters
** product entry in the catalogue on the website - product name (up to 120 characters) and description (up to 800 characters) and a maximum of 3 photos for each product	5 products	10 products
** exhibitor's entry - a link in the catalogue on the website (in the case of application an individual brands belonging to the exhibitor)	✓	✓
publishing the exhibitor's logotype in the catalogue on www.itm-europe.pl/en		✓

** entries have to be made by the exhibitor after registering for participation in the fair and accepting the application by the team coordinating the event

8. Registration fee for co-exhibitor (online application)

- STANDARD 900 PLN net
- PREMIUM 1300 PLN net

Fees included the same benefits as included in exhibitor registration fee.

9. Representatives company (online application) - free of charge

The company name will appear on the exhibitors list on the website. We do not publish the company's data in the online Directory of Exhibitors.

10. Additional obligatory fees in case of ordering the exhibition space without stand construction

ATTENTION! Ordering technical services (electrical and water supply, forklift services, etc.) is possible **ONLY** through Exhibitor's Zone <https://strefawystawcy.pl/en> The prices of technical services are available on Exhibitor's Zone.

CHARGE FOR UTILIZING POWER SUPPLY NETWORK		WASTE COLLECTION CHARGE	
line power	net charge*	space made available to the exhibitors	net charge*
3 kW (1x16A)	374 PLN	up to 150 m ²	37 PLN for every m ² of space made available to the exhibitors
9 kW (3x16A)	1126 PLN		
14 kW (3x25A)	1610 PLN		
18 kW (3x32A)	2158 PLN	over 150 m ²	5590 PLN flat rate
36 kW (3x63A)	4310 PLN		
50 kW (3x80A)	5900 PLN		
70 kW (3x125A)	8620 PLN		
2,3 kW (1x10A) 24 h	342 PLN	<i>* net price / charge do not include VAT. The value added tax will be included in the invoice if applicable</i>	
9 kW (3x16A) 24 h	1382 PLN		

11. Stand Construction

In case of ordering exhibition space without a booth, the stand construction (walls, carpet, furniture and equipment) needs to be ordered **separately** (choice of the company realizing the stand construction is the exhibitor's decision).

WE HIGHLY RECOMMEND MTP Stand Design and Construction Section IdeaExpo <https://www.ideaexpo.pl/en> (an integral part of Grupa MTP company)

contact: Michał Czurak (e-mail: michal.czurak@grupamtp.pl, mobile + 48 603 590 629)

12. Poznan International Fair Gold Medal

The Gold Medal is an expert recommendation and in selected cases also consumer recommendation for the prize-winner products and services.

contact: Agnieszka Polacka (e-mail: agnieszka.polacka@wtcpoznan.pl, mobile +48 668 805 018)

13. Regulations for participants are available on www.itm-europe.pl/en - under tab EXHIBITORS

14. CONTACT for Exhibitors:

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